

## 2004 Award for Outstanding Achievement in Citizenship STUDENT NOMINATION FORM

**Deadline:** EIGHT COPIES of this nomination form, including all support materials, must be submitted, postmarked no later than Monday, February 9, 2004. Late submissions or incomplete forms will not be accepted.

### Part 1 – Personal Information (to be completed by principal or principal's designee)

Student's Name \_\_\_\_\_

Home Address of Student \_\_\_\_\_

Name of Student's Parents or Guardians \_\_\_\_\_

Name of High School \_\_\_\_\_

Address of High School \_\_\_\_\_

Name of Principal \_\_\_\_\_

Phone Number of Principal \_\_\_\_\_

Name of Superintendent \_\_\_\_\_

School District Address \_\_\_\_\_

School District's County/District Code \_\_\_\_\_

### Part 2A – Evidence of High Academic Achievement in Government/Civics (to be completed by principal or principal's designee) (10 points maximum)

1. List courses the nominee has completed or is taking that are **clearly government- and/or civics-related** and the grades earned. Use an asterisk to indicate courses the student is taking now, and list the grades the student is currently earning. Do not include required courses in American history.

Course	Grade Earned
A. _____	_____
B. _____	_____
C. _____	_____
D. _____	_____
E. _____	_____

2. Which of the courses listed above are considered high-level, challenging courses, and are not required of all students?

**Part 2B – Letter of Support by Faculty Member (to be completed by a faculty member who has taught the nominee one or more courses in government and/or civics)**

Student's Name \_\_\_\_\_  
Name of High School \_\_\_\_\_

Teacher's Name \_\_\_\_\_  
Position \_\_\_\_\_  
School Address \_\_\_\_\_  
\_\_\_\_\_

School Telephone Number \_\_\_\_\_

1. What has been your contact with the nominee relating to his or her *academic achievement in government and/or civics*?
2. *With specific examples*, tell why you believe this student's *academic achievement in government/civics courses* has been outstanding and shows that he/she merits the Missouri Award for Outstanding Achievement in Citizenship. *(You may use both sides of this sheet of paper to write or type you answer.)*

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SIGNATURE/POSITION

\_\_\_\_\_  
DATE

Part 3A – Accomplishments Related to Extracurricular Activities (to be completed by high school principal or his designee) *(10 points maximum)*

1. List government or civics-related extracurricular activities (i.e., those pertaining to student government, government in the community, politics, public policy issues, and/or to community affairs) in which the student has been in a leadership position.

Activity, followed by grade level in which He/she participated (i.e., 9, 10, 11 and/or 12)	Position (if any)	Elected Office (Yes/No)
A. _____	_____	_____
B. _____	_____	_____
C. _____	_____	_____
D. _____	_____	_____
E. _____	_____	_____

2. How has the student distinguished himself/herself in those government or civics extracurricular activities in such ways to show that he/she merits the Missouri Award for Outstanding Achievement in Citizenship?

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DATE

Part 3B – Letter of Support by Faculty Member (to be completed by a faculty member who has served as sponsor in a government/civics-related extracurricular activity)

Student's Name \_\_\_\_\_

Name of High School \_\_\_\_\_

Sponsor's Name \_\_\_\_\_

Position \_\_\_\_\_

School Address \_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

1. What has been your contact with the nominee relating to his or her achievements in *government and/or civics-related extracurricular activities*?

2. With specific examples, tell why you believe this student's *participation in government/civics-related extracurricular activities* has been so outstanding that he/she merits the Missouri Award for Outstanding Achievement in Citizenship. (*You may use both sides of this sheet of paper to write or type your answer.*)

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\_\_\_\_\_  
DATE

PART 4 – Accomplishments Related to Community Service (to be completed by high school principal, a faculty member or community member) (10 points maximum)

1. Name the most important examples of community service carried out by the nominee.
2. How has the student distinguished himself/herself in community service activities to show he/she merits the Missouri Award for Outstanding Achievement in Citizenship? Be sure to provide examples, where possible, of the student's leadership position in such activities.

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DATE

**PART 5 – Student Essay (to be completed by the student) (20 points maximum)**

In this portion of your application you are to write an essay related to the topic of effective, quality citizenship.

**Your essay should address these questions:**

1. How do you define “effective, quality citizenship?” What are the most important attributes of such citizenship?
2. Identify one person from times past or from the present who provides a concrete example of effective, quality citizenship as you defined the term? Explain something he or she did that illustrates such citizenship.
3. What is an example of one thing you have done that illustrates effective, quality citizenship as you defined the term?
4. Why is it important for society at the local, state, or national level to have citizens who can live up to the ideal of effective, quality citizenship as you defined the term?

**Special directions in answering the above questions:**

1. The essay must be organized following the sequence of the questions as presented above.
2. The essay should be responsive to the above questions without straying from what they ask.
3. The essay should incorporate ideas from at least five sources. At least, three of those sources must be published sources, and up to two of those sources may be people with whom you discuss the topic of this essay. All sources used must be properly identified in endnotes using any consistent format.
4. The entire essay – not counting endnotes and bibliography – must be confined to no more than five double-spaced typewritten or computer-printed pages of easy-to-read type. That is, avoid type that has a very small font.
5. You must do all the writing in this essay independently, i.e., the drafting, revising, and final editing.

**Scoring criteria:**

The essay will be scored using these – and only these – criteria:

1. Ideas should be communicated clearly and convincingly to readers using concrete examples.
2. The essay should be interesting to readers, holding their attention.
3. The essay should be coherent.
4. The ideas presented in the essay should be accurate.
5. The essay must follow the “Special Directions” noted above.
6. The essay must use standard English grammar, spelling, and style conventions.

PART 6 – Signature by Principal

The information included in this nomination packet is accurate and reflects my belief that the nominee is the one senior in this high school best qualified to receive the Missouri Award for Outstanding Achievement in Citizenship. If this nominee receives an award, I or a member of the faculty will accompany the student to the awards banquet. All costs for travel to and from the banquet will be the responsibility of my school or school district.

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SIGNATURE OF PRINCIPAL

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DATE

Send EIGHT COPIES of this nomination form and all accompanying documents postmarked no later than Monday, February 9, 2004, to:

Randy Rook  
Citizenship Achievement Award  
Department of Elementary and Secondary Education  
P.O. Box 480  
Jefferson City, Missouri 65102-0480  
Telephone 573/751-3093